



Manta Projects

Microsoft Excel VI: Introduction to Controls & Macros (2 days)

CONTROLS

What are Controls?

Form Controls v ActiveX Controls

Control types

Working with Controls

MACROS

What are Macros?

Record a Basic Macro

Run a Macro

Edit a Macro

The Visual Basic for Applications Window

Delete a Macro

Assign a Macro to a Control

Macro Security

Attendee Requirements:

Excel to Intermediate Level